

City of Springfield**FY 06 Recommended Budget**

Function: Development
Department: Code Enforcement-Housing
Department Budget: \$537,412

Department Mission:

The mission of the Office of Housing and Neighborhood Services is to increase the availability of safe, affordable housing for all Springfield residents and to improve the quality of life in Springfield neighborhoods.

Department Highlights:

The Inspectional Services Program provides fair, unbiased enforcement of Municipal Ordinances and Sanitary Codes. It addresses such diverse issues as lead-paint hazards, unregistered cars, condemned housing units, and illegal dumping. The program restructured to maximize staff assigned to direct inspections and recently implemented a data system that enables reporting of actions and accomplishments on a neighborhood basis.

Program Goal:

The goal of the Housing Inspection Services program is to improve the quality of life through the provision of fair and unbiased enforcement of municipal codes and land-use regulations and partnership with resident, neighborhood organizations and city departments.

Program Narrative:

The Inspectional Services Program provides on-site inspections to investigate and document violations of Municipal Ordinances and State Sanitary Codes. The program responds to emergency health issues such as no heat, housing violations, abandoned vehicles, and illegal dumping on private property. If violations are documented, the program seeks to have violations corrected through mediation with property owner or legal actions. The program's successful operation is essential to improving the quality of Springfield's housing stock and to addressing neighborhood quality of life issues like illegal dumping and unregistered cars. Addressing the sheer volume of complaints remains the program's most significant challenge. Efficient operational systems, technology implementation, and increased staffing will improve the program's outcomes.

Program Objectives:

1. Decrease response time to resident's complaints by 25%
2. Resolve documented violations.
3. Implement operational systems that increase inspector productivity by 25%.

Key Program Measures	FY 2004 <u>Actual</u>	FY 2005 <u>Estimated</u>	FY 2006 <u>Projected</u>
Number of inspections conducted	5,351	4,197	7,000
Number of reinspections conducted	4,302	3,171	3,900
Number of court cases filed	108	238	325
Time from complaint to inspection	N/A	195 days	90 days

Proposed Program Changes:

The Program is undergoing a complete reorganization. Reassigned to the Office of Housing and Neighborhood Services, all current program operations and office systems are being assessed. In the upcoming year, the program will implement a paperless field inspection system linked to GIS, develop a web site which enables public input and assess legal enforcement process and results.

City of Springfield
Code Enforcement-Housing
Housing Inspection Services

FY 06 Recommended Budget

	Actual						
	Expenditures	Adopted	Actual	Estimated	Proposed		
	FY 04	FY 05	03/31/05	06/30/05	FY 06		
EXPENDITURE SUMMARY							
Regular Payroll	\$ 227,438	\$ 365,608	\$ 256,755	\$ 365,608	\$ 455,624		
Overtime	-	-	-	-	-		
Purchase of Service	12,629	12,250	5,038	12,250	42,748		
Materials and Supplies	7,220	5,377	5,194	7,992	8,720		
Intergovernmental	1,778	18,000	-	18,000	26,000		
Other	-	-	-	-	4,320		
Capital Outlay	-	-	-	-	-		
Total	\$ 249,065	\$ 401,235	\$ 266,987	\$ 403,850	\$ 537,412		

	Actual	Estimated	Proposed
	FY 04	FY 05	FY 06
REVENUE SUMMARY			
Non General Fund			
Grants	\$ 140,000	\$ 135,000	
Bond Proceeds	-	-	-
Fees	-	-	-
Reimbursements	-	-	-
Total Non General Fund	\$ 140,000	\$ 135,000	\$ -
General Fund			
General Fund Fees	\$ 9,182	\$ 17,810	\$ 21,006
General Fund Contribution	99,883	251,040	516,406
Total General Fund	\$ 109,065	\$ 268,850	\$ 537,412
Total	\$ 249,065	\$ 403,850	\$ 537,412

	Actual	Estimated	Proposed
	FY 04	FY 05	FY 06
FUNDED POSITIONS/FTEs			
Senior Clerk Steno	2.00	2.00	2.00
Senior Clerk Typist	1.00	1.00	1.00
Code Enforcement Inspector	6.00	7.00	9.00
Sr. Code Enforcement Inspector	1.00	1.00	1.00
Deputy Director			0.25
Total	10.00	11.00	13.25
Appropriation Control			\$ 537,412